

Maintaining High Standards & Raising Aspirations



Our Core Purpose is to develop:

- *Successful learners*
- *Confident individuals*
- *Responsible citizens*

**Attendance Matters -
Every Lesson Counts!**

GUIDANCE FOR PARENTS

BLAZERS	Must be worn at all times. Only school uniform may be worn under the blazer.
HATS/CAPS	Must not be worn in the school building or grounds.
BAGS	Must be strong and large enough to hold A4 folders and PE kit. No tiny fashion handbags are acceptable.
COATS	Must not be worn inside the building. No sweatshirts, 'hoodies' or similar items should be worn to, from or in school.
SHIRTS/TIE	Shirt should be tucked in, tie worn correctly up to the shirt collar with at least 6 stripes showing. Top button must be done up. Summer shirts may be worn from Tues 4th May 10, either on their own or with a school jumper or blazer.
SKIRTS	Collegiate blue regulation skirt only, and of reasonable length.
TROUSERS	Plain medium or dark grey tailored trousers. No jeans, chinos or cords. Fashion trousers with 'accessories' are not allowed.
SHOES	Sensible black shoes. Boots, trainers, in any colour, or canvas pumps are not allowed.
MAKE UP	No makeup, foundation, mascara, eye-liner, lipstick or nail varnish (Years 7-10). Year 11 may wear some discreet makeup.
HAIR	Pupils may have only natural hair colour. No extreme haircuts, shaved heads, shave lines, steps etc. No coloured hair braids/hair jewellery/hair extensions.
JEWELLERY	No jewellery should be worn to school with the exception of one pair of small earrings and a watch. No facial piercings at all.
MOBILE PHONES	Phones must be switched off during normal school hours.
EXPENSIVE ITEMS	such as personal music players, hand held games consoles etc. should not be brought to school. If they are brought in and subsequently become lost or damaged, the school cannot be held responsible.

The school reserves the right to confiscate items which do not conform to the above uniform code. Whilst every effort will be made to secure the safety of such items the school will not be held responsible for confiscated items.

PUPILS COME TO SCHOOL TO LEARN

To be able to learn effectively pupils need a calm, structured and well-disciplined environment. At Collegiate we rely on the support of our parents to share the same values and insist on high standards in all areas of school life. This is to ensure that **every child** feels safe and secure in their learning environment.

Workplanners

Every child in Year 7 at Collegiate has a workplanner and all other pupils have the choice to have one. This is for them to organise their work and for you to understand our expectations of the pupils. You may choose to use it to communicate with school if you so need.

At the front of the workplanner you will find the following:

- *Collegiate Way of Behaving*
- *Collegiate Way of Working*
- *Collegiate Way of Wearing Your Uniform*
- *Acceptable Use of the School's Network*

In order to ensure a consistent approach to these areas both at school and at home please discuss them with your child regularly.

Uniform & Appearance

Collegiate pupils generally show a very high standard of dress. We insist on uniform as it gives a sense of belonging and identity for our pupils and safeguards against other members of the public, who are not members of our community, being on our school premises.

We all know that first impressions count - by maintaining high standards of uniform we help our pupils prepare for the world of work and the expectations of future employers.

Pupils who arrive at school in incorrect uniform, without a note to explain a temporary lack of correct uniform, will be sent home to change.

School starts in September on:

- Friday 4th September for Years 7 & 11. Full day for Year 7 pupils and by appointment for Year 11.
- Monday 7 September for Years 8, 9 & 10.

Registration, in tutor rooms, is at 8.45 each morning

Holidays should not be taken during school term time

Ends of Terms.

Friday 18th December - school closes at 12 noon

Wednesday 31st March - school closes at normal time - 3 pm

Tuesday 22nd July - school closes at 12 noon

Review Days

Year 11 - Friday 4th September 2009

All Years - Thursday 11th February 2010

Years 7, 8 & 9 - Wednesday 21st July 2010

We would expect all parents to attend with their child to support them in their learning. However, for pupils, Review Day is a normal school day and all pupils must attend for their appointment

Open Evening—Tuesday 29th September 2009

School will finish at 12.15 on the day of Open Evening.

Year 7 Carol Service - Thursday 10th December 2009

All Year 7 pupils will attend the Carol Service at St Mark's Church, Layton. Pupils will be taken to the church after lunch and will be dismissed from the church at 3.00 pm

Sports Day - Tuesday 6th July 2010

All pupils will attend Sports Day. Years 7 & 8 will be taken to Stanley Park in the morning and dismissed from the park at 12.15 pm

Year 9 & 10 pupils will attend school in the morning and then be taken to Stanley Park at 12.30 pm. They will then be dismissed from the park at 3 pm.

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