

24<sup>th</sup> September 2010

Dear Parent/Guardian

I trust your child is enjoying the new school year at Collegiate High School and I would like to thank you for all your support so far this year. Only by good partnership between parents and students will we achieve our very best. I am always happy to hear your views and, in addition to formal consultations with you I will be holding informal parents' 'drop-in' sessions regularly. The next informal parents' drop in session will be held on Friday 1<sup>st</sup> October from 3pm until 5pm. If you wish to inform me of anything we are doing well or if you have any concerns please do not hesitate to contact me at school at any time. I would like to thank the large number of parents who have contacted school to say how happy and settled their child is at school this year and to thank us for the high quality of learning their child is experiencing.

I would like to take this opportunity to share with you our new behaviour policy which includes expectations, rewards and consequences. This policy will start on Monday 27<sup>th</sup> September 2010. Thank you for all your support in this area so far and I trust I can rely on this continuing with the new policy. I hope you will agree that the expectations consequences and rewards are all very reasonable. If you do have any concerns please do not hesitate to let me know immediately. I have attached a short questionnaire to enable you to give your opinions on this policy and would be most grateful if you would return this to school.

Please note that any incidents of serious misbehaviour or repeated minor incidents will result in the student being placed in our Internal Exclusion unit from 12.15 until 5pm. Students in this area will work in isolation and in silence for a number of days and until a meeting with parents / carers has taken place. This is an alternative to a fixed term exclusion.

Thank you for your support and I look forward to working with you in the future,

Yours sincerely



Ms C Ridgway BSc NPQH  
Headteacher

